Policy Title:	GEN.016 - Immigration Enforcement Notification

Governing Body:	Southern Oregon University	**Date Approved:**	October 30, 2026
Policy Contact:	General Counsel	**Approved By:**	President
Custodial Office:	Office of the General Counsel		
Related Policy:			

A. Description

The notification process described in this policy is intended to align with the requirements of HB 4079 (2026), which take precedence over any conflicting requirements in this policy.

Notification to students and employees pursuant to this University Policy is limited to confirmed Immigration Enforcement activities occurring on Campus.

B. Definition(s)

Campus: For purposes of this policy, the Southern Oregon University campus consists of the University's contiguous acreage in Ashland, Oregon, and contiguous acreage in Medford located at the Higher Education Center, as depicted on official University maps. These maps may be amended from time to time to reflect additional or reconfigured acreage. These properties are the University's primary degree-awarding locations and are the only locations customarily and institutionally recognized as the campuses of Southern Oregon University.

Federal Immigration Authority: The United States Department of Homeland Security, the United States Immigration and Customs Enforcement, the United States Citizenship and Immigration Services, the United States Customs and Border Protection or a successor agency, any other federal immigration agency or official, or any other entity to which a federal immigration agency delegates or assigns the authority to detect, investigate or enforce violations of immigration law.

Immigration Enforcement: Any activity that has as a purpose the apprehension or identification of an individual in order to:

a) Subject the individual to civil immigration arrest, civil immigration detention, removal or deportation proceedings or removal or deportation from the United States; or
b) Criminally prosecute the individual for offenses related to federal laws regarding immigration status.

C. Policy Statement

This University Policy establishes a framework for providing notice when a Federal Immigration Authority is confirmed to have entered the University's Campus for Immigration Enforcement. This policy is intended to promote transparency and compliance with applicable state law, and protect the health, safety, and legal right of students and employees of the University.

1) Responsibilities

The University's Office of the General Counsel, Director of Campus Public Safety, and the Director of Strategic Communications, or their respective designees, is responsible for:

a) Confirming whether a Federal Immigration Authority has entered the Campus for purposes of Immigration Enforcement, and

b) Providing notice pursuant to this policy when a Federal Immigration Authority is confirmed to have entered the Campus for Immigration Enforcement following University protocols on notification activities pursuant to this policy.

c) Making reasonable efforts to provide notice to a student when the University has provided information related to that student to a Federal Immigration Authority, unless otherwise prohibited by law or court order.

2) Campus Notification Requirements

a) Recipients of Notice. When a Federal Immigration Authority is confirmed to be on Campus for Immigration Enforcement, notice will be provided to:
   i) Students enrolled at the Campus where the Federal Immigration Authority is present.
   ii) Employees of the Campus where the Federal Immigration Authority is present.

b) Content and Timing of Notice. The notice must include, at a minimum, the following information:
   i) The general location of the Federal Immigration Authority on Campus.
   ii) Whether classes or Campus operations are affected by the presence of the Federal Immigration Authority.

c) The notice must not disclose personally identifiable information or any other information that may not be legally disclosed. In addition, information disclosed in the notice must not threaten the health or safety of students or employees or otherwise be prohibited by a court order.

d) Notice must be provided as expediently as possible using existing methods typically employed by the University to deliver electronic communications.

e) Nothing in this notice requirement changes the University's obligations under the Family Educational Rights and Privacy Act (FERPA) or alters its routine compliance with the Student Exchange Visitor Program (SEVP).

f) Notice is not required when a Federal Immigration Authority enters Campus solely to accompany a patient for medical care.

g) Notice is not required when the federal government conducts routine visits regarding compliance with employment laws requiring legal ability to work in the United States or verification of compliance with the SEVP.

3) Training Requirements

The University will provide training at least once every two years to the members of the ICE Notification Group, if applicable, on topics to include:

a) Information regarding the requirements of this policy.

b) Information regarding any applicable model policies published by the Attorney General under ORS 180.810.

4) Publication of Policy

This policy will be posted on the University's website in any languages that are regularly used to communicate effectively with students at the Campus, and included in any other locations where the University provides information related to immigration or Campus emergencies.

This policy may be revised at any time without notice. All revisions supersede prior policy and are effective immediately upon approval.

D. Relevant Authority

H.B. 4079, 83d Leg., Reg. Sess. (Or. 2026).

E. Other Information

N/A.

The Policy Contact, defined above, will write and maintain the procedures related to this policy and these procedures will be made available within the Custodial Office.