

Policy Title:	Library Copyright Policy Statement
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Governing Body:	Academic Affairs	Policy Number:	AAD. 061
Policy Contact:	Collection Development Librarian	Date Revised:	05/01/25
Custodial Office:	Hannon Library	Date Approved:	07/11/25
Approved By:	Policy Council and President Bailey	Next Review:	
Related Policy:	AAD.062 and AAD.060		

A. Description

This policy clarifies the responsibilities of students, faculty, staff, and other patrons of Hannon Library with regards to copyright law.

B. Definition(s)

None.

C. Policy Statement

It is the intent of Hannon Library to adhere to the provisions of the U.S. Copyright Law (Title 17, United States Code Sec. 101 et seq.). While there may be some unclear provisions of U.S. Copyright Law, this policy represents a sincere effort on the part of Hannon Library to operate legally. Appropriate notices will be posted at sites taking interlibrary loan requests and on all copy machines reminding employees and students of the Copyright Law. Records will be kept for interlibrary loan photocopies and photocopies of reserve items. Copyright laws, handbooks and guidelines are available in the library for anyone's use. The library disapproves of unauthorized duplication in any form. Employees and students of the university who willfully disregard the copyright policy are in violation of the Southern Oregon University Hannon Library policy and do so at their own risk and assume all liability.

This policy may be revised at any time without notice. All revisions supersede prior policy and are effective immediately upon approval.

D. Relevant Authority

192.355: Public records exempt from disclosure. The following public records are exempt from disclosure under ORS 192.311 to 192.478: (23) The records of a library, including: (a) Circulation records, showing use of specific library material by a named person; (b) The name of a library patron together with the address or telephone number of the patron; and (c) The electronic mail address of a patron.

E. Other Information

None.

The Policy Contact, defined above, will write and maintain the procedures related to this policy and these procedures will be made available within the Custodial Office.