

Policy Title:	Asbestos Management Policy
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Governing Body:	State of Oregon, SOU	Policy Number:	FAD.003
Policy Contact:	Director - FMP	Date Revised:	October 21, 2011
Custodial Office:	FMP	Date Approved:	August 15, 2012
Approved By:	SOU President, Cabinet	Next Review:	8/15
Related Policy:	OR-OSHA 1910.1001; DEQ Division 248		

A. Purpose

Southern Oregon University is committed to managing asbestos in such a way as to protect university employees, students and the general public. The purpose of this policy is to define the scope of the asbestos management program, and roles and responsibilities to fulfill that commitment.

B. Definitions

Pertinent definitions are contained in the Asbestos Management Plan, which may be reviewed in the Facilities Management & Planning (FMP) Department, Environmental Health & Safety and the Office of the Vice President for Finance and Administration.

C. Policy Statement

It is the policy of Southern Oregon University to comply with applicable federal, state and local laws and regulations regarding asbestos in university buildings. This policy establishes general guidelines for faculty, staff, students and contractors in compliance with regulations issued by Oregon Occupational Safety and Health Administration (OR-OSHA) and the Oregon Department of Environmental Quality (DEQ).

This policy may be revised at any time without notice. All revisions supersede prior policy and are effective immediately upon approval.

D. Policy Consultation

University of Oregon. SOU Facilities Management and Planning

E. Associated Procedures or Other Information

Procedures for asbestos management are contained in the Asbestos Management Plan. The plan will be maintained by Facilities Management & Planning and reviewed as needed.

Responsibilities

1. The Director of FMP requires that all aspects of the Asbestos Management Plan are complied with and that consistency of the AMP with University policy is maintained.
2. Under the supervision of the Director of FMP, the Manager of Environmental Health & Safety (EH&S) is responsible for implementing, coordinating, and documenting administration of the AMP. The Manager of EH&S is directly responsible for verifying and maintaining current building survey data; conducting abatement efforts; coordinating training for FMP personnel and building managers; notifying building managers when an asbestos abatement project is to be performed and providing progress information until the project is complete; and reviewing/managing renovation projects for asbestos locations and providing technical assistance to the University

community.

3. Facilities Management & Planning supervisors are responsible for ensuring that FMP employees comply with relevant AMP requirements during the performance of scheduled work, that all training requirements are kept current and those abatement efforts are coordinated within the schedule.
4. FMP employees must report all actual and potential work that could impact asbestos containing material, to their direct supervisor for proper coordination of scheduled work.
5. Building Managers are responsible for notifying their building occupants when an asbestos abatement project is to be performed and providing project progress information until the job is complete.
6. The Director of Human Resources is responsible for maintaining asbestos assessment records for eligible University employees.

F. Sanctions

Sanctions will be commensurate with the severity and/or frequency of offenses and may include termination of employment. Contractors who do not follow this AMP may be fined and the privilege to bid on future contracts terminated.

The Policy Contact, defined above, will write and maintain the procedures related to this policy and these procedures will be made available within the Custodial Office.